

May 22, 2006

ACTION ITEM

Priority: Urgent

Response Date: May 31, 2006

UCSC NON-REPRESENTED STAFF EMPLOYEES

Re: Staff Recognition and Development Program for Non-Represented Staff Employees - 2005-06

It is my pleasure to announce a new Staff Recognition and Development Program (SRDP) for non-represented staff employees. Chancellor Denton has proposed a \$475 award payment from this program to recognize the excellence and hard work of UCSC's non-represented staff during 2005-06. Exclusively represented staff whose wages were not increased by 0.5% funding from the old Incentive Award Program (IAP) will be included in a separate program to be announced shortly.

The SRDP award will be paid on a special June 16 check-write for both monthly and hourly staff employees. Eligibility will be based on the following criteria:

- Employees are in title codes that are not exclusively represented.
- Employees with career, partial-year career, by agreement, and limited appointments will receive the award based on their distribution percent time in the Payroll/Personnel System (PPS) in effect on June 1, 2006.
- Awards for part-time employees will be prorated, based on the employee's distribution percent. The minimum award will be \$100.
- Employees must be on pay status for the period between January 1, 2006 and April 30, 2006 and must have received gross pay during this period. Employees must be active in the PPS (or on leave with or without pay) on June 1, 2006.
- Employees with academic, student or senior management appointments are ineligible for the award.

A copy of this letter is available on the web at: <http://shr.ucsc.edu> in the "Announcements" section.

Questions or comments should be directed to Karin Dunwoody (kpd@ucsc.edu) of the Compensation Unit.

Sincerely,

Willeen McQuitta
Director, Staff Human Resources

cc: Vice Chancellor--BAS Thomas Vani
Labor Relations Manager Suzanne Purcell
Consulting Services & Compensation Manager Celena Allison