

Employment of Near Relatives - Employment Actions UCSC Local Procedures

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Staff HR Director Procedure

1. Review Request

- A. **Receive request for employment of a near relative** from the [HR Senior Partner](#) (HRSP) via e-mail.
- B. **Review request** and consult with the HRSP and/or the [Conflict of Interest Coordinator](#) to resolve questions or concerns.
- C. **Notify HRSP of decision** regarding request via return e-mail.

Help, Forms & Other Resources

How To Use

The steps for these procedures have been divided into sets of activities for each role involved in the procedure. When you select a role, you will only see the activities and steps the selected role is involved in. To see activities and steps for a different role, choose the desired role.

Resources

- [Recruitment](#)
- [Non-Recruitment](#)
- [Waiver of Recruitment](#)
- [Employment of Near Relatives - Change in Relationship](#)
- [UCOP Conflict of Interest Resources](#)