

## Medical Separation - UCRP-Disability Income UCSC Local Procedures

(A.23b) Rev. 6/30/2009

### Retirement Counselor Procedure

#### 1. Notification

- A. **Receive notification from UC HR/Benefits** that employee has been approved for UCRP Disability Income, including the effective date of the approval.
- B. **Notify the Disability Management Coordinator** by e-mail of the approval.
- C. **Receive e-mail notification from the Disability Management Coordinator** that the Interactive Process has been completed or that the employee has waived the Interactive Process.
- D. **Notify the HR Service Team Representative** by e-mail that the employee has been approved for UCRP Disability and the date that the medical separation should be effective.

#### Help, Forms & Other Resources

##### *How to Use*

The steps for these procedures have been divided into sets of activities for each role involved in the procedure. When you select a role, you will only see the activities and steps the selected role is involved in. To see activities and steps for a different role, choose the desired role.

##### *Forms*

- [AB2410 Forms](#)
- [Background Investigation No Longer Interested \(NLI\) Form](#)
- [Proof of Service Form](#)
- [Separation Data Collection Document \(SEPR\)](#)
- [Unemployment Insurance Termination Report](#)
- [Separation: Notice of Intent to Medically Separate Template \(Non-Represented Employee\)](#)
- [Separation: Notice of Intent to Medically Separate Template \(Represented Employee\)](#)
- [Separation: Notice of Intent to Medically Separate Template \(Non-Represented Employee, UCRP Disability\)](#)
- [Separation: Notice of Intent to Medically Separate Template \(Represented Employee, UCRP Disability\)](#)
- [Separation: Notice of Medical Separation Template \(Non-Represented Employee\)](#)
- [Separation: Notice of Medical Separation Template \(Represented Employee\)](#)
- [Separation: Notice of Medical Separation Template \(Non-Represented Employee, UCRP Disability\)](#)
- [Separation: Notice of Medical Separation Template \(Represented Employee, UCRP Disability\)](#)

##### *Resources*

- [At Your Service](#)
- [Benefits Office](#)
- [California Employment Development Department \(EDD\)](#)
- [COBRA/Continuation of Group Insurance Coverage](#)
- [Leaving UC Employment](#)
- [Management Guide to Layoff](#)
- [Payroll Separation from Employment Guide](#)
- [Retiring from UC - I am Ready to Retire Now](#)
- [Termination of Employment Benefits Checklist](#)
- [UCSC Job Opportunities](#)